

Waste Management Policy

Introduction

All Clean Ltd is committed to reducing its impact on the environment by managing its waste in an efficient and sustainable manner. This waste management policy is a generic document for All Clean Ltd as a whole and forms part of employee induction and Client adherence. All Clean Ltd does not use all deal with '**Hazardous Waste**'.

Statement of Intent:

- All Clean Ltd will reduce waste arising from its operations and implement good waste management practises using the "cradle to grave" approach.
- All Clean Ltd will reduce its consumption of materials whenever practicable and encourage and enforce reuse and recycling by its employees and Clients.
- All Clean Ltd will encourage the use of Electronic communication where possible discouraging the printing of E-mails.
- Where practicable buy and promote the use of environmentally friendly products. This means avoiding using non-renewable resources or products that are polluting in their production and use.
- Aim to purchase items with minimal packaging and ensuring that the product is durable and repairable.
- Review the Waste Management Strategy annually setting targets for improvement and reduction.
- Encourage all employees and Clients to help in the implementation of this policy.

Objectives

Each employee of All Clean Ltd should take reasonable steps to minimise the waste they produce. Where there are materials that are no longer required the following hierarchy of options should be followed:

- **Reduce** - Avoid the need to discard materials in general. Consider asking suppliers to take back any packaging or re-usable items.
- **Re-use** - Just because you no longer need an item it does not mean another company or person can't make use of it.
- **Recycle** - Segregation of materials for recycling is essential for the reduction of the waste at All Clean Ltd. This is also achieved with the help of Clients.
- **Disposal** - Any disposal of waste must comply with the Environmental Protection Act 1990 Duty of Care.

Organisation and Management:

The responsibility for adhering to this policy will affect all employees:

Mark Weston will take overall responsibility for ensuring that appropriate waste management systems are provided on all sites.

The Contracts Manager/Supervisors will ensure that their employees are equipped to implement this policy and have the knowledge of the objectives above. For new employees this will be conducted at specific site inductions and training.

Legislation:

The Environment Act 1995

The Environment Agency has been made responsible for issuing waste management licenses and other aspects of waste regulation.

The Environmental Protection Act 1990

The majority of waste leaving the All Clean Ltd is controlled waste. This is described in section 74(4) of the EPA 1990 as the waste arising from household, commercial or industrial premises. Controlled waste includes waste from offices, food handling, shops and other domestic activities.

Waste Electrical and Electronic Equipment (WEEE) Regulations 2005

These regulations aim to ensure that waste electrical and electronic equipment is disposed in an appropriate environmentally suitable way at the end of its operational life. All Clean Ltd uses Local Authority.

The Health & Safety at Work Act 1974

Does have implications for waste disposal as it imposes a statutory need to maintain and adhere to safe working practises when handling and disposing of waste.

Revision and approval of this policy

Approved by **Mark Weston,**
(Managing Director)

Date: **5th November 2009**

Review Date: **5th November 2010**

Signature:

